

MCHS STORE – SALE REQUEST FORM

Per Administration: Any sport or club wishing to obtain apparel, accessories, or novelties **WITH OR WITHOUT** the Official Huskies Logo or wording “Mifflin County Huskies” as well as any item with the Lil Huskies Logo will need to work through the School Store, located at Mifflin County High School, so that proper tracking of the Logo Usage Fee can be maintained.

COMPLETE THE FORM and email it to mcstudentstore@mcsdk12.org or fax it to the ATTENTION of: Arica Monsell (fax-717-447-2600). Once received, it will be forwarded to your selected vendor and you may then work directly with them to complete the sales request.

ALL INVOICES must be sent to the MCHS Student Store for payment to the vendor. Your organization will receive an invoice from the MCHS Store. PAYMENT to the Student Store is expected **WITHIN FIVE (5) DAYS**.

SALE CONTACT PERSON:

Name: _____

Invoicing Address: _____

Email: _____ Phone: _____

Club/Group/Organization: _____

SALE INFORMATION: Requested Start Date _____ Requested End Date _____

Profit Requested PER item _____ (*this is how much you want the vendor to mark up the cost of the item on your form*)

Choose one: _____ Fundraiser/Spirit Sales (\$1/logo usage per item)

VENDOR RESPONSIBLE for sending a copy of the order form and the number of logos printed for the organization.

_____ Team/students; not resale (No Charge/logo usage)

SALE/FUNDRAISER ADVERTISEMENT-MCHS STORE WEBSITE:

_____ **AM** or _____ **AM NOT** (choose one) interested in having my order form and contact information posted on the MCHS Store website.

If you would like your order form posted so that the community can order items which are being sold, you must include the following information:

Fundraiser Contact Person: _____

Contact Person's email and phone: _____

The MCHS Store **WILL NOT take orders for your fundraiser, the purpose of this additional service is to provide your organization with greater visibility and potential for larger profits. If all information is not included, the fundraiser will not be posted on the website.

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REQUESTED VENDOR:

Name/Contact Person: _____

Address: _____

Email/Phone Number: _____

The OFFICIAL HUSKIES LOGO or LIL HUSKIES LOGO WILL BE USED FOR THE DESIGN:
(Please Select Yes or No Below)

YES

NO

REMINDER TEAM APPAREL USING A HUSKY – MUST USE THE OFFICIAL LOGO, not a version or generic design.

- **YOU ARE ENCOURAGED** to request your chosen vendor to create designs which incorporate the Official Huskies Logo. Logo Fund Fees collected go into the District’s Logo Fund and support **THE PURCHASE OF UNIFORMS**. The MCHS Store does **NOT** make any profit from your sale.

Indicate below which items you would like to include in your sale. Additional items can be written in the box below. You are not limited to those listed.

- Short Sleeve Tee Shirt
- Long Sleeve Tee Shirt
- Hoodie Sweatshirt
- Crew Sweatshirt
- Sweatpants
- Shorts
- Baseball Hats
- Beanie Hat

Art Design (Check One)

- I have an idea I will provide
- Please design something for me

Please specify other items you would like, if any.

Additional instructions regarding design: